



**timberwood mountain estates
property owners association, inc.**

**1 Timberwood Drive
Marble, NC 28905**

WEB: <http://tmepoa.com> E-mail: info@tmepoa.com

Marble, September 26, 2016

NOTICE of 2020 Timberwood Mountain Estates Property Owners Annual Meeting

Date: October 24, 2020 9:30am EDT

Location: Virtual via Zoom.com Meeting. Link to be provided on 10/17/2020

Dear Property Owner,

I hope that this email finds you doing well in what has been a different world for us all this year. As a result of the Covid-19 pandemic and to ensure the health and safety of all property owners this year's annual meeting will be conducted virtually.

In order to participate in the annual meeting, you will need to download the free Zoom application to your computer, tablet or phone. Download of the Zoom application can be found at the Apple App Store, Google Play Store or by going to <https://www.zoom.us/download>. You are NOT required to have a Zoom account but, you will need the software in order to participate in the virtual meeting.

If you require assistance with the installation or setup please reach out via email to Daniel Mills tme.vpresident@tmepoa.com or Rod Fortney tme.secretary@tmepoa.com.

In order to help ensure the security of the meeting, the invite to the 2020 TMEPOA Annual Meeting will be sent out on 10/17/2020, with the link to the meeting and the password. Please notify the TMEPOA Secretary if you believe that someone was not included in the invite rather than forwarding the email.

Attached to this email is the Property Owner's Proxy Vote form for the 2020 meeting. If you are unable to attend the virtual meeting, you are requested to print the form, complete/sign it, scan it in (or take a photo of it) and return it to tme.secretary@tmepoa.com by 6:00PM EDT 10/10/2020.

On behalf of the TMEPOA Board of Directors and Officers, we look forward to your participation in the 2020 TMEPOA Annual Meeting on 10/24/2020 at 9:30am EDT.

Best regards,

Rod Fortney

Secretary, TMEPOA, Inc.